



LANCASTER CITY COUNCIL
Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING JUNE / JULY 2018

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
	Refurbishment of x2 Refuse Collection Vehicles	After 28 June 2018
	Purchase of x3 New Refuse Collection Vehicles	After 28 June 2018
	Award of school swimming contract	Before 14 July 2018
Cabinet Member and Portfolio Holder with responsibility for Community Wealth Building, Finance, Revenues & Benefits and Performance Management	Proposed Allocations from the Budget Support Reserve	26 June 2018

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Leader and Cabinet Member for Relationships with other Councils, Property, Democratic Services, Legal and HR	Executive Team: Roles and Structure	3 July 2018

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Nathan Burns, Darren Clifford, Brendan Hughes, Margaret Pattison, Andrew Warriner and Anne Whitehead.

Susan Parsonage
Chief Executive

Publication Date: 30th May 2018.

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Executive Team: Roles and Structure
DECISION TO BE TAKEN IN PRIVATE	<p>This report is exempt from publication by virtue of paragraphs 1, 2 3, and 4 of Schedule 12a of the Local Government Act 1972</p> <p>(1) <i>Information relating to any individual</i> (2) <i>Information which is likely to reveal the identity of an individual</i> (3) <i>Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i> (4) <i>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.</i></p>
SERVICE:	Office of the Chief Executive
WARD:	All Wards
DECISION MAKER:	
RESPONSIBLE CABINET MEMBER:	Leader and Cabinet Member for Relationships with other Councils, Property, Democratic Services, Legal and HR
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	That Cabinet considers the proposals for restructure of the Executive Team, along with consultation responses, and decides the way forward.
DATE OF CABINET MEETING	3 July 2018
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Susan Parsonage, Chief Executive chiefexecutive@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Refurbishment of x2 Refuse Collection Vehicles
SERVICE:	Chief Officer (Environment)
WARD:	All Wards
DECISION MAKER:	Chief Officer (Environment)
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Refurbish x2 refuse collection vehicles in order to extend the useful economical life and retain them within the vehicle fleet. The option is being trialled on seven year old RCV's as an alternative to replacing outright.
DATE FOR OFFICER DECISION	After 28 June 2018
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication.
OFFICER CONTACT DETAILS:	Elliott Grimshaw, Business Support Manager egrimshaw@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Purchase of x3 New Refuse Collection Vehicles
SERVICE:	Environmental Services
WARD:	All Wards
DECISION MAKER:	Chief Executive
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Outright purchase of two 26T and one 12T refuse collection vehicles, as per the approved 18/19 capital vehicle replacement programme
DATE FOR OFFICER DECISION	After 28 June 2018
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication.
OFFICER CONTACT DETAILS:	Elliott Grimshaw, Business Support Manager egrimshaw@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Award of school swimming contract
SERVICE:	Health and Housing
WARD:	All Wards
DECISION MAKER:	Chief Officer (Health & Housing)
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To award the contract to the appropriate supplier to provide transport for the school swimming service for the academic year 2018 / 2019
DATE FOR OFFICER DECISION	Before 14 July 2018
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication.
OFFICER CONTACT DETAILS:	Stuart Glover, Sports Development & Facilities Manager sglover@lancaster.gov.uk

Key Decision to be taken by Cabinet

Notice was provided in the Forthcoming Key Decision List published on 24th May 2018 that officer delegated decisions would be taken with regard to the Budget Support Reserve. Any decisions with regard to the allocations from the reserve are now expected to be made by Cabinet on 26 June 2018 and the notice has been revised to reflect this.

ITEM FOR DECISION:	Proposed Allocations from the Budget Support Reserve
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Cabinet Member and Portfolio Holder with responsibility for Community Wealth Building, Finance, Revenues & Benefits and Performance Management
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	It is anticipated that allocations from the Budget Support Reserve will be proposed in the coming month. Details of any proposals will be made available in due course.
DATE OF CABINET MEETING	26 June 2018
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk